

CAREERS

with the **Department of Housing**



About the department

The Department of Housing plays an important role in providing housing assistance to Queenslanders on low incomes and influencing the overall housing system within Queensland. Its aim is to improve people's lives through housing and community renewal.

We work with industry, the community and the private sector to help individuals find appropriate housing solutions. With a staff of over 1,000 across Queensland, we assist more than 240,000 Queensland households each year.

We have an asset base worth over \$10 billion, are the largest landlord in Queensland and, in 2006-07, will spend over \$700 million on housing assistance.

We are a flexible organisation with excellent employment conditions such as competitive pay, family-friendly work practices and ongoing career opportunities.

Career opportunities

We offer a range of positions across professional, technical, operational and administrative fields.

Our network of offices is the department's primary client service contact point for the community. Various client service roles, such as call centre operators, housing officers and client service managers, support the delivery of services to the public.

Roles in the client service field would suit applicants interested in planning, coordinating and managing state-wide service delivery, negotiating strategic partnership agreements with program areas, developing proposals to improve and expand services, and providing support to the decentralised service delivery network.

Through our Community Renewal and Community Housing programs, we provide opportunities to work closely with the community. Roles vary within these areas from general administrative and project support positions to community facilitators, grants officers and program managers.

We also manage an extensive property portfolio capital investment program and promote best practice in residential design. Roles offered in these programs include portfolio analysts, planning officers, financial controllers, asset management officers and valuation project managers.

We also offer a wide range of opportunities in the fields of:

- ▲ financial management
- ▲ information management
- ▲ marketing and communication
- ▲ human resource management
- ▲ social policy development and research.

Examples of positions in these areas include financial accountants and analysts, internal auditors, communication officers, policy officers, organisational consultants and administrative support officers.



There is a range of positions within the Department of Housing requiring a degree or equivalent qualification, and covering a combination of practitioner or specialist responsibilities. These roles vary, and include architects, occupational therapists, legal officers, senior project officers, information management technical managers and systems development officers.

Graduate Development Program

The Department of Housing is seeking skilled graduates who are looking for a challenge and an opportunity to make a positive difference. The program provides graduates with a contract of employment for 24 months. In that time, graduates undertake an innovative program which provides a solid foundation for their future career and helps position them to successfully apply for advertised positions in the department, the public sector or the business community.

Program streams include:

- ▲ a general Graduate Development Program
- ▲ an Information Management Graduate Development Program.

Traineeships

The Department of Housing also takes part in the Queensland Government's traineeship initiative. Administrative traineeships are available in all areas of the department. For further information on traineeships, visit www.training.qld.gov.au

Indigenous Workforce Strategy – pathways to employment

Through its Indigenous Workforce Strategy, the department offers pathways from education to employment through a range of programs. In addition to the Graduate Development Program and the Queensland Government traineeship initiative, the department offers job opportunities through the Education to Employment Scheme and the National Indigenous Cadetship Project.

General vacancies

The department is committed to equal opportunity in employment. People of Aboriginal and Torres Strait Islander backgrounds, people with a disability and people from culturally diverse backgrounds are encouraged to apply.

The department regularly advertises jobs on Smart Jobs and Careers at www.jobs.qld.gov.au

More information

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